

A) STEP BY STEP GUIDE FOR ACCOUNT OPENING

• OFFLINE ACCOUNT OPENING STEPS:

Welcome to **Munoth Capital Market Limited** your trusted partner for seamless Demat and Trading account openings. We understand that initiating your trading journey is a significant step. Here's a detailed step-by-step guide for offline account opening with us:

Step 1: Gather Essential Documents Collect vital documents, including your PAN card, proof of address, proof of income (if applicable), bank account details, recent passport-size photographs, and trading preference details.

Step 2: Obtain Account Opening Forms Download the account opening forms from our official website or pick them up directly from our head office.

Step 3: Fill in Account Opening Forms Thoroughly fill out the account opening forms, providing accurate information. Specify your trading preferences for specific market segments.

Step 4: Select Trading Preferences Indicate your trading preferences by selecting the desired market segments (e.g., equities, derivatives, commodities). If you choose not to trade in a particular segment, kindly mark accordingly and sign.

Step 5: Nomination Process Ensure the security of your investments by completing the nomination process. This step safeguards your holdings for the future.

Step 6: Sign the Forms Review the forms, sign where required, and acknowledge your agreement with our terms and conditions.

Step 7: Attach Necessary Documents Attach photocopies of the necessary documents, including proof of identity, address, income, bank account details, PAN card, and photographs.

Step 8: Visit Our Head Office Pay a visit to our head office to submit the completed forms and documents for verification.

Step 9: Undergo Personal Verification Undergo a personal verification process, which may involve a face-to-face meeting or video verification. This step ensures the validity of your identity and information.

Step 10: Application Processing Once successfully verified, we'll process your application for both the Demat and Trading accounts.

Step 11: Receive Your Account Numbers Upon successful processing, you will be issued your unique Trading account number or customer ID. This identifier is crucial for your trading activities.

Step 12: Obtain DP Debit and Pledge Instruction You'll receive the Debit and Pledge Instruction (DPDI) form. This instruction, though voluntary, empowers you to perform on-market sale, pledge, and tender offers using your holdings.

Step 13: Begin Your Trading Journey Congratulations! With your Demat and Trading accounts established, you're now poised to begin your trading journey with **Munoth Capital Market Limited**. Explore an extensive array of trading opportunities in the capital markets.

At **Munoth Capital Market Limited**, your financial prosperity and security are our prime concerns. Our comprehensive guide ensures every aspect of offline Demat and Trading account opening is covered. Your satisfaction remains our priority.

- **ONLINE ACCOUNT OPENING STEPS:**

We do not have online account opening facility.